

Bayfield-Ashland Counties
EMERGENCY MEDICAL SERVICES COUNCIL
MEETING MINUTES
February 22, 2007

The February meeting of the Bayfield-Ashland Counties EMS Council was called to order by Chuck Elton, Treasurer of the Council. Dean Hambrecht was unable to attend due to tending the flocks; Gary Victorson was in the midst of an ambulance call. The meeting was held in the Raspberry Island Room at MMC/Ashland.

MINUTES – *Motion made by Tam Hofman, seconded by Jamie Paterson, to accept the January minutes as printed. Motion carried.*

TREASURER REPORT – Chuck Elton reported a balance of ---- in the treasury. Invoices were mailed out for 2007 dues. He received the insurance bill – increased by \$23 over last year.

Motion made by Jamie Paterson, seconded by Tam Hofman, to pay the insurance bill for the coming year. Motion carried.

Motion made by Jamie Paterson, seconded by Tam Hofman, to accept the treasurer's report. Motion carried.

MDAC – No meeting.

WITC – Cindy Lazorik was unable to attend. The PEPP course was filled and well received. Discussion about offering additional courses in the future as the tuition for the course is \$21.40. The books may be able to be shared among members of a service. Merrilee reminded folks about the Nikki Nasholm scholarship fund if needed by EMTs for training.

EMERGENCY MANAGEMENT – Dorothy Tank and Jan Victorson discussed the need to bring ICS training to the area. Dorothy has attempted to work with WITC Fire Training to set up classes but has not worked out. Discussion about NIMS requirements and possibility of meeting those requirements at the ICS intermediate level and beyond by recognizing those in the area who are already certified and organize local and/or regional teams that could assist local units of government manage an incident. The question should be asked of Wisconsin Emergency Management.

Jan brought the job description for the medical unit leader under the ICS system. Discussion about making the job description/requirements of the medical unit leader and associated forms a short training session at an upcoming meeting.

Resource management including typing of equipment is another part of the 2007 NIMS requirements. Jan circulated the resource description of ground ambulances. Most in our area meet the requirements to be classified as a Type IV ambulance. Discussion.

Thank you to the US Coast Guard Station Bayfield for sponsoring the ICS 300 course. Discussion about the need to offer full day classes on weekends, not during late spring and summer, in order to allow for participation of the volunteer emergency services community.

RTAC – The Lake Superior Regional Trauma Advisory Council met February 15th. There will be a short survey coming from them asking for a “wish list” from each ambulance service. Please reply as it will be a means for the RTAC to determine needs in the EMS community.

PI (performance improvement) was also discussed. It is no longer necessary to forward quality assurance documents to Merrilee for review. Merrilee encouraged in-service mechanisms for performance improvement or quality assurance and to document their PI activities.

“THINK FIRST”, an educational program for teens that encourages thinking before acting was conducted at the Washburn School. The RTAC is considering doing a train the trainer session in the area that could provide personnel training toward ongoing education in our schools.

MMC – Merrilee Carlson reported on MMC's construction project including the one-half a new ER completed and goals for the new EMS room (2 computers and a printer/copy machine combination). The map that was distributed at the last meeting (and through the mail) will be in effect until June. She encouraged providers to request a face sheet from the registration desk. Use of the copy machine behind the desk is allowed.

AED and CPR UPGRADES – Steve Cordes was unable to attend the meeting. His contact information for Medtronic/Physio Control upgrades remains:

Email: scordes@ashlandmmc.com

Work phone: 685-5197

Cell phone: 209-2336

Bayfield is planning their CPR upgrades next week. Iron River and Mason are scheduled in March. Great Divide is done. Others are planning.

EXPOSURE CONTROL PLAN – Jan talked with Patti S from the hospital. She was unable to attend the February meeting but is working toward March. Jan also talked with Bayfield County Public Health. It is the hospital responsibility to notify public health; public health should notify responders. Bayfield and Ashland Counties Public Health Officers will be invited to attend the March meeting as well.

NCEMSC – Chuck Elton reported the check will be mailed to North Central EMS Cooperative for all members services. They will be added as a link to the EMS Council website.

WEBSITE – Bayfield Ambulance reports their schedule sign-up through the website is going very well. Jan has contacted Gene Miller and will work with him to get the

website updated. The RTAC website was recently updated.

NEXT MEETING – The next meeting of the Council is scheduled for March 22nd at 7:00 PM. Merrilee will try to reserve the education rooms. Main agenda topic will be the exposure control plan and mechanisms for notification of responders.

ADJOURNMENT

Motion made by Jamie Paterson, seconded by Merrilee Carlson, to adjourn the meeting. Motion carried. Meeting adjourned.

IN ATTENDANCE

Ron Brendalen	Mellen
Merrilee Carlson	MMC
Chuck Elton	Washburn
Ted Gostomski	Great Divide
Tam Hofman	South Shore
Karl Kanneberg	Ashland
Jamie Paterson	Bayfield
Mary Ross	Madeline Island
Dorothy Tank	Ashland Co EM
Jan Victorson	Bayfield County EM/Iron River

Assignments:

WEM – countywide team of trained individuals meet the NIMS requirements for several departments due to Council affiliation? – Dorothy Tank and Jan Victorson

Medical Unit Leader training session – Jan Victorson

Exposure Control contacts –

Terri Kramolis – Dorothy Tank

Millie Lindsey – Jan Victorson

Patty S – Jan Victorson

Website – Jan contact Gene Miller

MMC Meeting room – Merrilee Carlson