

Sept. 14, 2015

Meeting called to order by director Patti.

Discussed:

Meetings approved Frank, 2nd Marcia with changes on page 2. Approved passed.

Committee update:

Director: Never leave run reports on the desk must be locked up.

MMC wants to limit time on scene for a stroke to 10 minutes.

Recently 2 ambulances were turned away from MMC, Dr. Schultz says to continue on to MMC. Frank suggests calling earlier to avoid wasting time. The ER has to stabilize the patient if you show up, they cannot turn you away. Dispatch wanted South Shore to know that calling in and telling them which tower we are calling from is working out really well, and to continue the good work. A reminder again that when using the radios, hold the button down for 2-3 seconds before speaking. FYI if there are multiple agencies working on a scene, we need to identify incident command, and that position can be transferred over to someone who is more qualified later on. Dispatch understands if we are in an area where we can't get BAYTAC to stay on the main channel. Also dispatch wants us to know that we don't need to say where we are stationing in our own jurisdiction. Narcan is approved and we are now waiting for Dr. Shultz to approve the operational plan and we will get copies of that when it is approved. We also need to choose which helicopter company we want, and will notify which one is closer. So, in reality it doesn't matter which one, we just need to name one. Just say we need Lifeflight. Radio training is being discussed, there was one at the gym and all of the fire departments were there, a year ago. We would very much like to know about future radio trainings so we can participate in it. WISCOM towers are going up, and Jan V. said it is not something we need to worry about at this point.

Gayle: Jan V. is coming to the October meeting to do radio training. It won't necessarily be a WISCOM training, but it will be discussed.

BAC-EMS: Tam is absent...Patti covered most of the info in her report. Still waiting on the go ahead for getting protocol books printed for everyone.

Treasurer's Report: \$7, 087.47 on hand, \$550 in donations in June

Ambulance: We passed our inspection, besides the suction equipment. There is a clipboard by the door to write things down that are wrong. Oxygen is coming, should be here today or tomorrow. Dennis took care of the small portable tanks, and there is no record of when they are due. Marcia says to put a piece of masking tape on it to write when it is due. We should email Marcia when they are due. They are gone for a couple of days to be hydrotested. Paul: we have people that come directly to the fire hall (for the fire dept.'s tanks). Larry says he will call around for pricing to maybe get them all done at once. The seatbelt on the captain's chair in the back has a bolt that is too small, need a longer one.

Communication: We ordered the radio and pager for Dennis' insurance, Marcia is going to stop by Wednesday to see if they are ready yet. Paul needs our pager and radio numbers. Everyone email them to Paul.

Hall Maintenance: The lights outside are fixed. Pilot light on the boiler should probably be turned on soon. Travis needs an extension ladder to reach some of the lights outside. Paul will help Travis with the pilot light when the time comes. Patti is still waiting on furnace estimates. The town seems to be on board with making these improvements.

HIPPA: We have been paged out 27 times since April. Of those, 19 required HIPPA. Only 11 times they were given HIPPA forms. That makes it a 58% compliance rate. From now on they are going to be on their own clip board. The tiny box being checked, and being mentioned in the narrative is what compliance is judged on. Linda is going to be doing HIPPA trainings with the fire departments in January/February.

PROCUREMENT: We have the hooks and clamps for the Gator. We're encouraged to mention things we need before the end of the year. We are going with a new company, EMP. Soft cervical collars in jump bag? Need 2 people to put on correctly. They are \$6 a piece. It will be up to the group if we include them in our bags. Tourniquets and pulse oximeters are here. We are already missing a pulse ox...Guy is wondering about heat blankets for winter to keep in our bags, we will check on prices. Everyone should have the foil ones in their bags. Marcia is going to put a notebook somewhere to put things that we need. We are going to exchange all the meds that are expiring at the end of the month.

QUALITY ASSURANCE: Right now we are waiting for 3 run reports to be completed. Needing signatures on a few, the numbers were wrong on a couple so Marcia had to fix that. Urged to remember that we are on a time schedule.

TRAINING: Advanced skills (medications, suction, airways, etc) training is in October. Jan is coming to that one to talk about radios, we can talk to her about WISCOM at that time as well. There are only a few radios out there that are WISCOM capable. 3 handhelds and the one on the ambulance are WISCOM capable, they are extremely expensive. There is a treestand rescue training this Saturday (Sept. 19), 8 hours long, starting at 8 am. WITC is doing it. Talk to John Moyer about signing up. There is interest in having a whole training meeting for radios. Larry suggests combining with a fire department for a radio training. Linda suggests combining a radio training with HIPPA so all the fire departments are present too. Larry F. is going to check with fire departments to see if something is already going on. Gayle is asking for help with setting up stations for the advanced training meeting for the October meeting because she has to work and won't get here until 6. Joan will be here to help.

REFRESHER: WITC just started doing a new thing with some local services, doing 15 hours on your own online, then come together for one weekend to complete the rest of it. If voted for, our class will be opened in December so we would have one month to complete it. 9-10th of January is slated for the physical class. If you can't make the 9-10th, you can complete the physical portion somewhere else at another time. All those in favor of the 50/50, say aye. Passes unanimously. Gayle brought up that as being part of us having open public meetings, it needs to be on the agenda that there is going to be a vote on something ahead of time.

SKID UNIT: Comments? Marcia: I think we made a big mistake. We took it on a call to Bayfield. Every call, something breaks down. The dust and sand was amazingly bad. The operators lost faith as well. If there would have been a patient on it, they would have died from being piled with dust. Larry B.: The dirt is coming from the tracks...why can't the tracks be taken off during the summer? –They (PWFD) don't want them taken off. Travis: I was riding the Bayfield one, there isn't as much dust on that one. Also the

driver might have something to do with it. Adding a cover might be a good idea. Marcia- How much more money do we want to put into this? Patti: If PWFD wants us to continue working with the unit, they need to work with us on it and put the wheels on it. Frank: maybe we should price out getting our own unit. Marcia: we like our 6 wheeler Gayle: the issue is getting enough people to the scene with our current unit. Frank: we should have masks or even oxygen for the back of the sled, it is too dusty on both units to provide patient care. Patti: we should all think about the problems and jot down some ideas to solve the problem. Patti's going to look into how much dust masks cost. Tom: the tracks are skipping off even on level pavement and that isn't right...PWFD is getting the run around from the company that makes the tracks. Patti: in the meantime, always call Herbster Fire for the 6 wheeler on all pertinent calls. Marcia: There are only 3 certified drivers for the 6 wheeler. You need an ATV certification and provide it to the insurance company. Whether or not this is true is contested, Patti is going to ask our insurance company to see if drivers really do need to be ATV certified to drive it.

POLICIES & PROCEDURES: We had a meeting, we are working on them, they are not finished. They are still in the draft phase.

NEW BUSINESS: Budget requests, any requests? Frank: Fan. Travis has permission to buy one. Patti: we had a 58% increase in on-call sign ups after we increased the pay to \$1 an hour. The town board right now is very pro-ambulance and is willing to work with us in any way possible to make sure we can do our job and serve our community. Also Patti is proposing a new incentive of \$100, if you are on call for 100 hours a month. We have also ordered winter jackets, and money budgeted for 2 EMTs next year for outerwear. Gayle: Training costs for national registry...in the past EMTs payed for it, Frank says to his knowledge it has always been paid for it. Marcia, we are given \$250/each for continuing education. Somewhere it had been taken out of the budget, it is in the town budget now. There is currently no stipulation for how much is allotted per person. There's a conference coming up for Lifequest, focused on billing. 5.25 credits. No one is supposed to put training info to the town, it must go through Jenny or Patti first for approval and payment. Frank: do we go through Tam for lodging, etc, as that is not covered by your \$250 continuing ed. Patti is going to look into whether or not we can access the money in our account for lodging, mileage, etc. or not. Patti suggests we table it and keep working on it. Linda: if there is a dollar amount limit for education, there should be a dollar limit for lodging. Joanie: someone just asked her if the EMTs would be interested in doing something at the fall festival to make money/be a presence there in any capacity. Frank: Thinks the ambulance should be at the deerstand training. Patti approves of it being there.

RUN REVIEWS: 31 It is thought that the patient faked the entire episode. We called the sheriff they followed all the way to the intercept... we turned him over to gold cross, they could find no history of seizure...determined it was a purely psych. call. Always call the sheriff for a call for Jeff Nelson.

33: HWY A, car accident. Fire department was very helpful. There was another ambulance there too. Be aware that when the jaws are used, a lot of communication is needed. The window exploded all over Gayle and the patient. The other patient was very emotionally distraught...an EMT should be available for the entirety of the call to calm that type of person down.

Gator run: Dispatch couldn't read the map, lead to problems.

Plane crash: Protocol for that kind of call is helicopter. It got turned around. It was a close call for having more patients as there were scheduled riders that didn't show up in time. There was a retired MD from

Eau Clare there that we didn't trust. Said we shouldn't board her. There were a lot of bystanders that were getting in the way trying to help. Everyone was around because of Fish Boil. She refused to lay down. Documentation was key in this instance. Gayle: do we really need to follow an MD that is on scene. Marcia: I think an MD can take over a scene...we need to figure this out. Kim Stein was his name. We need to find out specifics/clarification on this issue from Dr. Schultz. Patti is going to talk to Dr. Schultz about this issue.

There was a fall and with a shoulder injury, she was walking her dog and it chased a chicken and dragged her down on the ground. We put on a sling and a swath, she was having a lot of pain, but it was going better as time went on. We called an intercept for pain management, and called them off later.

Patti motioned to end the meeting. Everyone seconds. Meeting was adjourned at 8:15pm.