

South Shore Area Ambulance Meeting Minutes
May 6, 2019

In attendance- Paul, Laurie, John, Jeff, Stacy, Marcia, Frank, Bev Steele, Linda, Tom, Gayle, Tam, and Gus

Call to order 6:30

Approval of Minutes: March motion by Marcia, 2nd by John, All in Favor- April motion by John, 2nd by Paul, All in Favor

Frank would like to recognize Tam's service within the dept. Thank you Tam for all that you have done within the department over the last several years.

Bev Steele was here on behalf of the town to discuss the ordinance made up recognizing the ambulance as an entity of the town. The ordinance was approved by the town board on April 11, 2019. It was established and models the Herbster Fire Departments ordinance. The changes were based on DHS 110.47 Required personnel and responsibilities for ems- Assigned (Officers) duties are Director, Assistant Director, Training Officer, Quality Control Officer, Secretary and Treasurer. The department has the option to add other officers if they would like to. The town board will need to approve the Director of the department by a process noted in the ordinance. The director will remain in place until the position is vacated by the person holding the position or by the town removing the individual. All other positions will be elected. There is a grievance process noted in the ordinance should a grievance need to be filed. Jeff is putting a binder together outlining everything.

Reports

BAC-EMS- Rescue Diva's is coming up. It is is for Jr High girls to go to camp to get some interest in EMS. Be Somebody is June 8th from 11-3. Helicopter training is in Solon Springs on June 8th at 6:30. FYI- In July a group of people called Rainbow group will be in the baron's or Clam Lake. Protocols on Bac-Ems Library are being worked on. WITC is looking to move the EMS Conference to Ashland. The next meeting is June 8 at 5:30 in Siren.

Ambulance Maintenance- The antifreeze issue we believe is fixed.

Communications- 5 new pagers were received however they are all spoken for.

Director- A billing ordinance in please so we can bill for services is in the works. Jeff is working on putting a policy book together. We need to get runs done asap. Work with you radio to find Bayfire 1. This is the channel we will use during calls. We will still use RTAC 64 for intercepts. Reminder please let dispatch know what tower you are talking on. Jeff put together a incident report binder. Please use it for all calls. It is located on the desk in the hall.

Hall Maintenance- The door works are times. John is working on getting it fixed. We need to replace most of the soda as it is expired. Need to get a new flapper for toilet.

Procurement- Epi and dual meds are expired. We are changing to drawing up our own epi instead of using the Epi pens. Training will be done prior to us starting to use draw up epi, and there will be cheat sheets located in drug box.

Quality Assurance- As of March 12 we have had 2 non transports, 1 call where Iron River had to assist, and 7 calls in the last couple of months. We have had a couple fire calls too. When you are putting your narrative in the call make sure you are not just putting in a sequential. Please make sure you put the date and time in before you post. If you do not put a date and time in before posting it will cause the run to go into the cloud. A discussion on termination of CPR- The state law requires a bracelet to be on the patient however protocol reads a little different. Please call medical control when there is a DNR and no bracelet for direction. Tying up the ambulance when patient is doa. Work the call like normal. If the patient is pronounce deceased you can bring the patient back to the hall and move the patient to the extra cot just be respectful. Keep in mind if you go out of Bayfield County the rules change. Even if a patient was given hipaa documentation earlier in the year you still need to document in the narrative hipaa document was received this year.

Secretary/Treasurer Report- Balance as of 4/30/2019 is \$14,733.71, Motion by Gayle, 2nd by Tam All in Favor.

Training Report- John has been coming to the hall every other Saturday if you would like more training on anything. SSFA is having a drill at 8 am on May 18th with Herbster, Port Wing, and Cornucopia Fire. The topic is critical incident. Please attend if you can.

Old Business- Refresher for 6/2020, let's start working on it soon. More info will come at next meeting.

New Business- There is a Beer and Bacon Fest on August 17, 2019 at the South Shore is Port Wing, and they wanted to know if we would want to set up a booth. Discussion on getting -new refrigerator, desk, television, and printer for the hall.

Adjourned at 8:27 motion by Tam, 2nd by Laurie.

Stacy Danula